Submission

Of

Annual Quality Assurance Report (AQAR)

July 1 2012-June 30 2013

*By*

*The Internal Quality Assurance Cell (IQAC),*

*Nabinchandra College, Badarpur*

To



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**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

**July 1 2012-June 30 2013**

**Of**

Nabinchandra College, Badarpur

Part – A

**1. Details of the Institution**

Nabinchandra College, Badarpur

1.1 Name of the Institution

ST Road, Badarpur, DIST: Karimganj

1.2 Address Line 1

Near NH-6

Address Line 2

Badarpur

City/Town

Assam

State

788806

Pin Code

n\_ccollege@rediffmail.com

Institution e-mail address

03843-268153

Contact Nos.

Dr. Mortuja Hussain

Name of the Head of the Institution:

03843-268153

Tel. No. with STD Code:

9435177246

Mobile:

Dr. Rajat Bhattacharya

Name of the IQAC Co-ordinator:

9435376221

Mobile:

n\_ccollege@rediffmail.com

IQAC e-mail address:

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

www.nccollege.ac.in

1.4 Website address:

www.nccollege.ac.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B |  | 2004 | 2009 |
| 2 | 2nd Cycle | B | 2.72 | 2011 | 2016 |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

1.6 Date of Establishment of IQAC : DD/MM/YYYY

January 20 2005

2012-13

**1.7 AQAR for the year *(for example 2010-11)***

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR 2011-12 submitted to NAAC on 03-06-2013
2. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
3. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
4. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Y

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Yes

Type of Institution Co-education Men Women

Yes

Urban Rural Tribal

Y

Y

Y

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Y

Arts Science Commerce Law PEI (Phys Edu)

Y

Y

TEI (Edu) Engineering Health Science Management

PG Correspondence Courses under Institute of Distance Learning(IDOL) of Gauhati University

Others (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

Assam University, Silchar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

IGNOU Convergence Scheme

Functional Arabic (NCPUL)

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

05

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2.4 No. of Management representatives

03

02

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

1

community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

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12

2.10 No. of IQAC meetings held 05

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2.11 No. of meetings with various stakeholders: No. Faculty

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Non-Teaching Staff Students Alumni Others

N

2.12 Has IQAC received any funding from UGC during the year? Yes No

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If yes, mention the amount

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

05

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1

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11

Total Nos. International National State Institution Level

(ii) Themes

Quality of Higher Education in Rural Areas: Issues and

Perspectives in North-East India

2.14 Significant Activities and contributions made by IQAC

Holding a NAAC-Sponsored National Seminar on March 25 and 26, 2012

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| 1.Holding a national seminar  2.Student Feedback  3.Result Analysis | 1.Sucessful completion of the seminar  2.Feedback taken  3.Result analysis done |

*\* Attach the Academic Calendar of the year as Annexur*

6

2.15 Whether the AQAR was placed in statutory body Yes No Management Syndicate Any other body

Provide the details of the action taken

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | --------- | ---------------- | ----------- | -------------- |
| PG | Correspondence Courses under Gauhati University | ---------------- | All these courses are self-financing. | -------------- |
| UG | 03 | ---------------- | 01 | -------------- |
| PG Diploma | --------- | ---------------- | ----------- | -------------- |
| Advanced Diploma | --------- | ---------------- | ----------- | -------------- |
| Diploma | --------- | ---------------- | ----------- | -------------- |
| Certificate | --------- | ---------------- | ----------- | -------------- |
| Others | --------- | ---------------- | ----------- | -------------- |
| **Total** | 03 | ---------------- | 01 | -------------- |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary | --------- | ---------------- | ----------- | -------------- |
| Innovative | --------- | ------------------------ | ----------- | -------------- |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 03 |  |  |  |
| Trimester | ---- |
| Annual | ---- |

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1.3 Feedback from stakeholders\* Alumni Parents Employers Students

***(On all aspects)***

√

Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

None during this year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

None

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 20 | 14 | 06 | Nil | Nil |

2.1 Total No. of permanent faculty

08

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
|  | 01 | 06 | 00 | 00 | 00 | 00 | 00 | 06 | 01 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

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2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 3 | 29 |  |
| Presented papers | 3 | 29 |  |
| Resource Persons |  |  |  |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

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164

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by

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the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

60%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise

distribution of pass percentage :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared 6th semester | Division | | | | |
| Distinction % | I % | II % | III % | Pass % |
| BA(TDC) | 134 | - | 1 | 10 | 15 | 29.03 |
| BCom(TDC) | 40 | 3 | 37.5 | 32.5 | 2.5 | 77.5 |
| BSc(TDC) | 01 | - | - | 100 | - | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

  It suggests maintenance of standard, necessary changes and reforms in this regard to the college authorities.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
| Refresher courses | 3 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 5 |
| Others |  |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 15 | NIL | NIL | NIL |
| Technical Staff |  |  |  |  |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A Research Cell exists in the college. The IQAC provides help from time to time to the Cell in fruitfully carrying out its activities.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  |  | 1 |  |
| Outlay in Rs. Lakhs |  |  | 1.06 |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 1 | 8 |  |
| Non-Peer Review Journals |  |  |  |
| e-Journals | 1 | 3 |  |
| Conference proceedings |  |  |  |

3.5 Details on Impact factor of publications: Details not available

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  sanctioned | Received |
| Major projects |  |  |  |  |
| Minor Projects | 1.5 | UGC | Rs 1,50,000 | Rs 106000 |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects  *(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total | 1 |  | 1,50,000 | 106000 |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

15

1

2

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **Not Applicable**

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | ------------- | 01 | ------ | ---------- | ------- |
| Sponsoring agencies | ------------- | NAAC | ------ | ----------- | --------- |

3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

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3.13 No. of collaborations International National Any other

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3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | × |
| Granted | - |
| International | Applied | × |
| Granted | - |
| Commercialised | Applied | × |
| Granted | - |

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| 0 |  |  |  |  |  |  |

Of the institute in the year

3.18 No. of faculty from the Institution

2

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

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JRF SRF Project Fellows Any other

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3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

35

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility



**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 9.43 Acres | -------- | --------- | 9.43 Acres |
| Class rooms | 18 |  |  | 18 |
| Laboratories | 4 |  |  | 4 |
| Seminar Halls |  |  |  |  |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. |  | 12 | GF |  |
| Value of the equipment purchased during the year (Rs. in Lakhs) |  | Rs 3,99,000 | GF |  |
| Others |  |  |  |  |

4.2 Computerization of administration and library

Administration and library is fully computerized

4.3 Library services:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Newly added | | Total | |
| No. | Value | No. | Value | No. | Value |
| Text Books | 12346 | Rs 350008 | 1445 | Rs 397985 | 13791 | Rs 3897985 |
| Reference Books | 622 | R 311000 | 35 | Rs 15750 | 657 | Rs 326750 |
| e-Books |  |  |  |  |  |  |
| Journals | 6 | Rs 15000 | 2 | Rs 1500 | 8 | Rs 165000 |
| e-Journals |  |  |  |  | 3000 |  |
| Digital Database | Books 13791 |  |  |  | Books 13791 |  |
| CD & Video | 25 | Rs 10000 | 5 |  | 30 | Rs 10000 |
| Others (specify) |  |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 37 | 10 | 4 |  | 4 | 4 | 7 | 8 |
| Added | 10 | 4 |  |  | 6 |  |  |  |
| Total | 47 | 14 |  |  | 10 | 4 | 7 | 4 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

Computers ,internet access and training to teachers and students have been provided.

4.6 Amount spent on maintenance in lakhs :

Rs 50,000

i) ICT

Rs 15,000

ii) Campus Infrastructure and facilities

Rs 4000

iii) Equipments

Rs 2,000

iv) Others

Rs 71,000

**Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC extends necessary guidance to the support services like NCC and NSS in their effective functioning for the benefit of the students.

5.2 Efforts made by the institution for tracking the progression

The institution takes care through all available means, both within and outside the institution, to ensure optimum growth of the students in curricular and extra-curricular fields.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 842 |  |  |  |

5.3 (a) Total Number of students

(b) No. of students outside the state

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--------

(c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 441 | 53.5 |

|  |  |
| --- | --- |
| No | % |
| 401 | 46.5 |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year(2011-2012) | | | | | | This Year(2012-2013) | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 620 | 113 | 8 | 82 |  | 823 | 642 | 114 | 5 | 81 |  | 842 |

Demand ratio       100% Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

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No. of students beneficiaries

5.5 No. of students qualified in these examinations (2012-13)

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NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

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5.6 Details of student counselling and career guidance

Student counselling and career guidance is provided from time to time by the Career Counselling Cell of the college.

60

No. of students benefitted

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| ----- | ---- | ---- | -------- |

5.8 Details of gender sensitization programmes

A cell to prevent gender discrimination in the college has been formed. The cell meets from time to time and assesses the existing gender relationship. But till today no serious gender discrimination has been noticed in the college campus.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

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20

State/ University level National level International level

No. of students participated in cultural events

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10

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

01

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Sports : State/ University level National level International level

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Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support(2012-2013)

|  |  |  |
| --- | --- | --- |
|  | Number of  students | Amount |
| Financial support from institution |  |  |
| Financial support from government | 80 | Rs293110 |
| Financial support from other sources |  |  |
| Number of students who received International/ National recognitions |  |  |

5.11 Student organised / initiatives

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Fairs : State/ University level National level International level

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Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_Toilet renovation,Uninterrupted power supply with two stand-by high power generators\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**The Vision**

To make higher education accessible to all aspirants, especially of the local society, with emphasis on meeting the needs of the girl students and those belonging to poor and backward sections of the society, while at the same time promoting quality education

**The Mission**

**The Mission**

|  |
| --- |
| **The Mission**  To impart higher education to boys and girls in Arts, Commerce and Science  To promote education of the local youth including women and youth of the backward classes  To impart quality education to the youth irrespective of cast, creed ,race, sex and religion  To promote physical, mental and moral growth of the youth in order to enable them to face the complex challenges of life  To foster feelings of liberal humanism, mental tolerance, national integration, brotherhood and fellowship among the students in particular and the society in general  To do all such things which are ancillary or incidental to the attainment of all or any of the above-mentioned subjects which may be deemed conducive to the interests of the college |

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculums are developed and revised by the Affiliating University.

6.3.2 Teaching and Learning

Address system in large classrooms,

Dust-free writing board in all classrooms and

Interactive teaching

6.3.3 Examination and Evaluation

Holding Mid Term Test and Unit Test before University Examination

6.3.4 Research and Development

The institution encourages its faculty members to engage in research work with the help of e-journals and other available means coming up in course of time in the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Development in these areas has continued subject to the availability of funds and usable space in the college campus.

6.3.6 Human Resource Management

No specific work has yet been done in this field. However, the institution intends to take care of this aspect of its corporate life.

6.3.7 Faculty and Staff recruitment

This is always done in conformity with the existing UGC and State Govt. directives for maintenance of quality.

6.3.8 Industry Interaction / Collaboration

This is yet to take place significantly on a regular basis. Industries are very few in this region. But we wish to work more in this regard.

6.3.9 Admission of Students

Students as usual have been admitted on merit basis. Besides, there were a number of seats reserved for the local girl students. The number of the reserved seats varies according to the demand for admission. Meritorious students are offered concession in admission fees by way of encouragement

eeencouragement..

|  |  |
| --- | --- |
| Teaching | None |
| Non teaching | None |
| Students | 1.Poor fund for aid to BPL category students in admission  2. Govt. scholarship for students of minority communities |

6.4 Welfare

Schemes for

6.5 Total corpus fund generated

Yes

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes |  | 1.Student Feedback analysis  2.Result analysis | IQAC of the college |
| Administrative | Yes | ---- | Yes | ------ |

6.8 Does the University/ Autonomous College declares results within 30 days?

No

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For UG Programmes Yes No

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For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating university has introduced Semester System in 2010. Besides, there is a provision for two unit tests in the college before each semester examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

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6.12 Activities and support from the Parent – Teacher Association

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6.13 Development programmes for support staff

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6.14 Initiatives taken by the institution to make the campus eco-friendly

The front of the college that stands by the national highway has rows of some valuable large trees. Besides, there are trees close to the ground floor of the college building along with a few small gardens. There is scope to fill the campus with more greenery.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

Expansion of Address System in the classrooms;

Installation of high power generator;

Modernisation of Auditorium.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

Address system introduced in all large classrooms;

High power generator installed for uninterrupted power supply ;

Auditorium modernised to facilitate holding meetings, cultural programmes, seminars etc.;

Improvement of students’ toilet.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Student Feedback
2. Principal’s Monthly Meeting with the HODs

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Afforestation of the college campus has been carried out from time to time on need basis.

No

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Strengths

I.Educational opportunities for the students mostly belonging to SC/ST and Minority communities, women in particular

ii. Transparent admission process

iii. Regular holding of college internal exams like class tests, unit tests and periodical exams/

iv. Career Counselling

v. Ragging-free campus

vi. Gender equality and harmony

vii. Communal and Religious harmony

viii. Auditorium with modern facilities

ix. Ideal location as the entry point to the 3 districts of South Assam

x. Pollution-free high- power generator

xi. Fully computerized central library with Inflibnet SOUL software and e-journal access for both students and teachers

xii. Healthy teacher-student relation

|  |
| --- |
| 1. Weaknesses 2. Understaffed faculties and office 3. Insufficient number of classrooms 4. Lack of a separate library building 5. Lack of a separate administrative building 6. Poor economic and academic background of most students 7. Underdeveloped Science Stream with regard to infrastructure, laboratories and faculty service status 8. Opportunities 9. Scope for academic expansion 10. Scope for improvement of the existing facilities 11. Scope for opening new courses 12. Scope for recruitment of more faculty members and office staff 13. Scope for further development of the central library 14. Scope for further development of Computer Centre 15. Scope for strengthening the activities of the IQAC with office assistants and more infrastructure 16. Threats   i.Competition from private institutes  ii. Increasing unemployment of the educated youth  iii. Poor communication with the rest of the country and poor infrastructure in the region affecting the academic and socio-economic prospects of the people of the area  iv. General Adult illiteracy and lack of awareness in the place affecting academic prospects of the students |

8. **Plans of institution for next year**

1. Classroom Expansion
2. ICT Expansion
3. Faculty Expansion,especially in Science Stream
4. Infrastructure Development

*Name: Dr*. Rajat Bhattacharya *Name:* Dr. Mortuja Hussain

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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

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**Annexure I**

**Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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