Submission

Of

Annual Quality Assurance Report (AQAR)

July 1 2013 - June 30 2014

 *By*

*The Internal Quality Assurance Cell (IQAC),*

*Nabinchandra College, Badarpur*

To

 

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**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**
*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

**July 1 2013 - June 30 2014**

**Of**

Nabinchandra College, Badarpur

Part – A

**1. Details of the Institution**

 Nabinchandra College, Badarpur

1.1 Name of the Institution

ST Road, Badarpur

 1.2 Address Line 1

Near NH-6

 Address Line 2

Badarpur

 City/Town

Assam

 State

788806

 Pin Code

n\_ccollege@rediffmail.com

 Institution e-mail address

03843-268153

 Contact Nos.

Dr. Mortuja Hussain

 Name of the Head of the Institution:

03843-268153

 Tel. No. with STD Code:

9435177246

 Mobile:

Dr. Rajat Bhattacharya

Name of the IQAC Co-ordinator:

9435376221

Mobile:

n\_ccollege@rediffmail.com

 IQAC e-mail address:

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

www.nccollege.ac.in

1.4 Website address:

www.nccollege.ac.in

Web-link of the AQAR:

 For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B      |       | 2004      | 2009      |
| 2 | 2nd Cycle |  B     | 2.72      | 2011      | 2016      |
| 3 | 3rd Cycle |       |       |       |       |
| 4 | 4th Cycle |       |       |       |       |

1.6 Date of Establishment of IQAC : DD/MM/YYYY

January 20 2005

2013-14

**1.7 AQAR for the year *(for example 2010-11)***

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR 2011-12 submitted to NAAC on 03-06-2013
2. AQAR\_\_2012-2013 submitted to NAAC on 06-10-2016
3. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
4. AQAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

 University State Central Deemed Private

Y

Affiliated College Yes No

Constituent College Yes No

 Autonomous college of UGC Yes No

 Regulatory Agency approved Institution Yes No

 (eg. AICTE, BCI, MCI, PCI, NCI)

Yes

 Type of Institution Co-education Men Women

Yes

 Urban Rural Tribal

Y

Y

Y

 Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Y

 Arts Science Commerce Law PEI (Phys Edu)

Y

Y

TEI (Edu) Engineering Health Science Management

PG Correspondence Courses under Institute of Distance Learning(IDOL) of Gauhati University

Others (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

Assam University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

 Autonomy by State/Central Govt. / University

 University with Potential for Excellence UGC-CPE

 DST Star Scheme UGC-CE

 UGC-Special Assistance Programme DST-FIST

 UGC-Innovative PG programmes Any other (*Specify*)

 UGC-COP Programmes

 **2. IQAC Composition and Activities**

05

2.1 No. of Teachers

 02

2.2 No. of Administrative/Technical staff

 02

2.3 No. of students

2.4 No. of Management representatives

03

 02

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

 01

 community representatives

 01

2.7 No. of Employers/ Industrialists

 01

2.8 No. of other External Experts

2.9 Total No. of members

03

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 15

2.10 No. of IQAC meetings held 05

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2.11 No. of meetings with various stakeholders: No. Faculty

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 Non-Teaching Staff Students Alumni Others

Y

2.12 Has IQAC received any funding from UGC during the year? Yes No

Rs. 3 lacs

 If yes, mention the amount Rs.3 lakhs

2.13Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

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 Total Nos. International National State Institution Level

 (ii) Themes

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2.14 Significant Activities and contributions made by IQAC

IQAC collaborated with Research Cell to bring out Research Journal with ISSN

2.15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality

 enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| 1.Result Analysis2.New Teachers Orientation3.New Students Orientation4.Students Feedback | 1.Result Analysis Done2.New Teachers Orientation Organized3.New Students Orientation Done4. Feedback done |

 *\* Attach the Academic Calendar of the year as Annexure.*

√

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

 Provide the details of the action taken

The AQAR was placed in the Management (Governing Body) and the Management approved the same.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD |      --------- |      ---------------- |      ----------- |      -------------- |
| PG |      Correspondence Courses under Gauhati University |      ---------------- |      All these courses are self-financing. |      -------------- |
| UG | 03 |      ---------------- | 01 |      -------------- |
| PG Diploma |      --------- |      ---------------- |      ----------- |      -------------- |
| Advanced Diploma |      --------- |      ---------------- |      ----------- |      -------------- |
| Diploma |      --------- |      ---------------- |      ----------- |      -------------- |
| Certificate |      --------- |      ---------------- |      ----------- |      -------------- |
| Others |      --------- |      ---------------- |      ----------- |      -------------- |
| **Total** | 03 |      ---------------- | 01 |      -------------- |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |      --------- |      ---------------- |      ----------- |      -------------- |
| Innovative |      --------- | ------------------------ |      ----------- |      -------------- |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

 (ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 03 |  |       |       |
| Trimester |      ---- |
| Annual |      ---- |

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

 ***(On all aspects)***

 Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

None during this year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

None

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 32 | 26 | 06 | Nil | Nil |

2.1 Total No. of permanent faculty

09

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors | Associate Professors | Professors | Others | Total |
| R | V | R | V | R | V | R | V | R | V |
| **09** | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 09 | 00 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

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2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 4  | 21  | 1 |
| Presented papers | 4 | 21 | 1 |
| Resource Persons |        |        |       |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

------------------------------------------------------------------------------------

165

2.7 Total No. of actual teaching days

 during this academic year

2.8 Examination/ Evaluation Reforms initiated by

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 the Institution (for example: Open Book Examination, Bar Coding,

 Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

 restructuring/revision/syllabus development

 as member of Board of Study/Faculty/Curriculum Development workshop

63%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise

 distribution of pass percentage :

|  |  |  |
| --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division |
| Distinction % | I % | II % | III % | Pass % |
|      BA(TDC) | 157 | 0.5 | 0.5 | 6 | 15 | 21.65 |
|       BCom(TDC) | 79 | 0 | 4 | 28 | 18 | 49.36 |
|      BSc(TDC) | 73 | 0.5 | 10 | 20 | 5 | 36.98 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

   It suggests occasional monitoring of classes, maintenance of standard, necessary changes and reforms in this regard to the college authorities.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of facultybenefitted* |
| Refresher courses | 2 |
| UGC – Faculty Improvement Programme |       |
| HRD programmes |       |
| Orientation programmes | 1 |
| Faculty exchange programme |       |
| Staff training conducted by the university |       |
| Staff training conducted by other institutions |       |
| Summer / Winter schools, Workshops, etc. | 5 |
| Others |  |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 15 | NIL | NIL | NIL |
| Technical Staff |       |       |       |       |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

 The IQAC promotes research activities in collaboration with the existing Research Cell of the college . A research journal is to be brought out by the research cell in this year.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  |  | 2 |  |
| Outlay in Rs. Lakhs |  |  | Rs 2,47,500 |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 4 | 7 | 2 |
| Non-Peer Review Journals | 0 | 3 | 2 |
| e-Journals | 7 | 2 |  |
| Conference proceedings |  |  |  |

3.5 Details on Impact factor of publications: Details not available

 Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects |       |       |       |       |
| Minor Projects | 1.5 | UGC | Rs3,oo,oo | Rs2,47,500 |
| Interdisciplinary Projects |       |       |       |       |
| Industry sponsored |       |       |       |       |
| Projects sponsored by the University/ College |       |       |       |       |
| Students research projects*(other than compulsory by the University)* |       |       |       |       |
| Any other(Specify) |       |       |       |       |
| Total |       |       |       |       |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

11

2

 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **Not Applicable**

 UGC-SAP CAS DST-FIST

 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number |  ------------- |  -------- |  ------ |  ---------- |  ------- |
| Sponsoring agencies |  ------------- |  -------- |  ------  |  -----------  | ---------  |

 3.11 No. of conferences

 organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

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3.13 No. of collaborations International National Any other

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3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

 From Funding agency From Management of University/College

 Total

|  |  |  |
| --- | --- | --- |
| Type of Patent |  |  Number |
| National | Applied |  × |
| Granted |  - |
| International  | Applied |  × |
| Granted |  - |
| Commercialised | Applied |  × |
| Granted |  - |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| 2 |  |  |  | 2 |  |  |

 Of the institute in the year

3.18 No. of faculty from the Institution

 who are Ph. D. Guides

 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

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 JRF SRF Project Fellows Any other

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3.21 No. of students Participated in NSS events:

 University level State level

 National level International level

3.22 No. of students participated in NCC events:

40

 University level State level

 National level International level

3.23 No. of Awards won in NSS:

 University level State level

 National level International level

3.24 No. of Awards won in NCC:

 University level State level

 National level International level

3.25 No. of Extension activities organized

 University forum College forum

 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

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*

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area |      9.43 Acres  |      -------- | --------- |      9.43 Acres |
| Class rooms | 18 |       |  | 18 |
| Laboratories | 4 |       |  | 4 |
| Seminar Halls |       |       |  |       |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 5 | GF |  |       |
| Value of the equipment purchased during the year (Rs. in Lakhs) | Rs2,15,000 | GF |  |       |
| Others |       |       |  |       |

4.2 Computerization of administration and library

Improvement in the computerization has been done both in library and administration.

4.3 Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value | No. | Value | No. | Value |
| Text Books | 13791 | Rs397985 | 436 | Rs143498 | 14227 | Rs4041483 |
| Reference Books | 622 | Rs311000 | 35 | Rs15750 | 657 | 326750 |
| e-Books |  |  |  |  |  |  |
| Journals | 06 | Rs15000 | 02 | Rs1500 | 08 | Rs16500 |
| e-Journals |  |  |  |  |  |  |
| Digital Database | B-13791 |  |  |  |  |  |
| CD & Video | 25 | 10000 | 05 |  | 30 | 10000 |
| Others (specify) |  |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 47 | 14 | 4 |  | 10 | 4 | 7 | 8 |
| Added | 1 | - | - | - | - | 1 | - | - |
| Total | 48 | 14 | 4 |  | 10 | 5 | 7 | 8 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

 upgradation (Networking, e-Governance etc.)

Computers ,internet access and training to teachers and students have been provided.

4.6 Amount spent on maintenance in lakhs :

Rs 50,000

 i) ICT

Rs15,000

 ii) Campus Infrastructure and facilities

Rs4,000

 iii) Equipments

Rs2000

 iv) Others

Rs71000

 **Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC extends necessary guidance to the support services like NCC and NSS in their effective functioning for the benefit of the students.

5.2 Efforts made by the institution for tracking the progression

The institution takes care through all available means, both within and outside the institution, to ensure optimum growth of the students in curricular and extra-curricular fields.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 1062 |  |  |  |

5.3 (a) Total Number of students

 (b) No. of students outside the state

………..

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 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 474 | 45 |

|  |  |
| --- | --- |
| No | % |
| 588 | 55 |

 Men Women

|  |  |
| --- | --- |
| Last Year(2012-2013) | This Year(2013-2014) |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 642 | 114 | 5 | 81 | - | 842 | 797 | 138 | 7 | 120 | - | 1062 |

Demand ratio 100% Dropout % 0

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are encouraged to take part in competitive examinations through consultations.

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 No. of students beneficiaries

5.5 No. of students qualified in these examinations (2012-13)

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 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

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5.6 Details of student counselling and career guidance

Student counselling and career guidance is provided from time to time by the Career Counselling Cell of the college.

50

 No. of students benefitted

5.7 Details of campus placement

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|      ----- |      ---- |      ---- |      -------- |

5.8 Details of gender sensitization programmes

Prevention of Sexual Harassment cell is there and sensitization programmes are done among the students. The cell meets from time to time and assesses the existing gender relationship. So far no sexual harassment has been recorded.

5.9 Students Activities

 5.9.1 No. of students participated in Sports, Games and other events

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 State/ University level National level International level

No. of students participated in cultural events

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10

 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

01

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 Sports : State/ University level National level International level

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 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support(2013-2014)

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  |       |       |
| Financial support from government | 100 | Rs387889 |
| Financial support from other sources |       |       |
| Number of students who received International/ National recognitions |       |       |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Career Counselling and Coaching facilities have been increased and Improved.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**The Vision**

To make higher education accessible to all aspirants, especially of the local society, with emphasis on meeting the needs of the girl students and those belonging to poor and backward sections of the society, while at the same time promoting quality education.

**The Mission**

To impart higher education to boys and girls in Arts, Commerce and Science

To promote education of the local youth including women and youth of the backward classes

To impart quality education to the youth irrespective of cast, creed ,race, sex and religion

To promote physical, mental and moral growth of the youth in order to enable them to face the complex challenges of life

To foster feelings of liberal humanism, mental tolerance, national integration, brotherhood and fellowship among the students in particular and the society in general

To do all such things which are ancillary or incidental to the attainment of all or any of the above-mentioned subjects which may be deemed conducive to the interests of the college

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To do all such things which are ancillary or incidental to the attainment of all or any of the above-mentioned subjects which may be deemed conducive to the interests of the college

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum are developed and revised by the affiliating University

6.3.2 Teaching and Learning

Interactive teaching and holding departmental seminars among the students

6.3.3 Examination and Evaluation

Holding Mid Term Test and Unit Test before University Semester Examinations

6.3.4 Research and Development

The institution encourages its faculty members to engage in research work by providing journals. The Research Cell is mooting out to bring one research journal with ISSN

6.3.5 Library, ICT and physical infrastructure / instrumentation

Development in these areas has continued subject to the availability of funds and usable space in the college campus

6.3.6 Human Resource Management

Development in these areas has continued subject to the availability of funds and usable space in the college campus

6.3.7 Faculty and Staff recruitment

This is always done in conformity with the existing UGC and State Govt. directives for maintenance of quality

6.3.8 Industry Interaction / Collaboration

This is yet to take place significantly on a regular basis. Industries are very few in this region. But we intend to do more in this regard.

6.3.9 Admission of Students

Students as usual have been admitted on merit basis. Besides, there were a number of seats reserved for the local girl students. The number of the reserved seats varies according to the demand for admission. Meritorious students are offered concession in admission fees by way of encouragement.

|  |  |
| --- | --- |
| Teaching |  None |
| Non teaching | None |
| Students | 1. Poor fund for aid to BPL category students in admission
2. Govt. scholarship for students of minority communities
 |

6.4 Welfare schemes for

6.5 Total corpus fund generated

Y

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes |       | 1. Student feedback analysis
2. Result analysis
 | IQAC of the college |
| Administrative | Yes |       | Yes |       |

6.8 Does the University/ Autonomous College declares results within 30 days?

N

 For UG Programmes Yes No

 For PG Programmes Yes No

N

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

 The affiliating university has introduced Semester System in 2010.Besides, there is a provision for two unit tests in the college before each semester examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

 Alumni Association always remain in touch and suggest measures to improve the academic atmosphere.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

 functioning of the institution. Give details.

 Bringing the office under inverter electric supply so that an uninterrupted work can be done.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

 beginning of the year

 Expansion of ICT was done . More Science teachers were recruited. Further improvement of auditorium and classrooms were made.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Result Analysis
2. Principal’s Monthly Meeting with the HODs

 ***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

 Afforestation of the college campus has been carried out from time to time on need basis.

N

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Strengths

I. Educational opportunities for the students mostly belonging to SC/ST and Minority communities, women in particular

ii. Transparent admission process

iii. Regular holding of college internal exams like class tests, unit tests and periodical exams/

iv. Career Counselling

v. Ragging-free campus

vi. Gender equality and harmony

vii. Communal and Religious harmony

viii. Auditorium with modern facilities

ix. Ideal location as the entry point to the 3 districts of South Assam

x. Pollution-free high- power generator

xi. Fully computerized central library with Inflibnet SOUL software and e-journal access for both students and teachers

xii. Healthy teacher-student relation

1. Weaknesses
2. Understaffed faculties and office
3. Insufficient number of classrooms
4. Lack of a separate library building
5. Lack of a separate administrative building
6. Poor economic and academic background of most students
7. Underdeveloped Science Stream with regard to infrastructure, laboratories and faculty service status
8. Opportunities
9. Scope for academic expansion
10. Scope for improvement of the existing facilities
11. Scope for opening new courses
12. Scope for recruitment of more faculty members and office staff
13. Scope for further development of the central library
14. Scope for further development of Computer Centre
15. Scope for strengthening the activities of the IQAC with office assistants and more infrastructure
16. Threats

i.Competition from private institutes

ii. Increasing unemployment of the educated youth

iii. Poor communication with the rest of the country and poor infrastructure in the region affecting the academic and socio-economic prospects of the people of the area

iv. General Adult illiteracy and lack of awareness in the place affecting academic prospects of the students

8. **Plans of institution for next year**

1. Infrastructure Development
2. Classroom Expansion
3. ICT Expansion

*Name Soumitra Chowdhury Name Dr. Mortuja Hussain (Principal)*

 *Sd/-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sd/-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

*\_\_\_\_\_\_\_\*\*\*\_\_\_\_\_\_\_*

**Annexure I**

**Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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